JOB ORDER FORM

|  |  |
| --- | --- |
| **Domestic Helper Details** | |
| Nationality |  |
| Applicant Name |  |
| Passport Number |  |
| Passport Expire |  |
| Medical Date |  |
| DH Code |  |
|  |  |

|  |  |
| --- | --- |
| **Employer Details** | |
| Employer Name |  |
| Nationality |  |
| Residence Address |  |
| Size of The House |  |
| Marital Status |  |
| Number of Kids |  |
|  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Employer’s Family Backgrounds (Family Members Residing In The House)** | | | |
| 1 | Name | Relationship | Age |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| 5 |  |  |  |
|  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Duties Requirement** | | | |
|  | Job Description | Yes | No |
| 1 | Take Care of Elderly |  |  |
| 2 | Take Care of Children |  |  |
| 3 | General House Cleaning |  |  |
| 4 | Take Care of Disable |  |  |
| 5 | Cooking |  |  |
| 6 | Car Wash |  |  |
| 7 | Gardening |  |  |
| 8 | Take Care of Baby (Below 2 Years) |  |  |
| 9 | Take Care of Pet |  |  |

|  |  |
| --- | --- |
| **Additional Information / Special Request** | |
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Name : Name :

Date : Date :

(Employer’s Signature) (Employer’s Signature)

……………………………………..

Name :

Date :

(Supplier’ Signature)